



## PAGEANT EVENT SPONSORSHIP FORM

Please sponsor me \_\_\_\_\_ in aid of Pageant

**Aiming to help the children and young people of The Gambia to become better educated so that they can help themselves.**

Event Details \_\_\_\_\_

If I have ticked the box headed 'Gift Aid? ✓', I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want **Pageant** to reclaim tax on the donation detailed below, given on the date shown. I understand that I must pay an amount of Income Tax and/or Capital Gains Tax in the tax year at least equal to the amount of tax that all the charities and CASCs I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that **Pageant** will reclaim 25p of tax on every £1 that I have given.

**Remember: Full name + Home address + Postcode + ✓ = Gift Aid**

Full Name (first name or initials + surname)	Home address (This and a postcode are needed if you are Gift Aiding your donation. Please don't put your work address here)	Postcode	Amount £	Date Paid	Gift Aid? ✓
<b>Total donations received</b>					
<b>Total Gift Aided donations</b>					
<b>Date donations given to Pageant</b>			ES16-1		

If there are more than 15 sponsors, please use extra sheets, but total each sheet separately. Please don't carry over totals from sheet to sheet.

## **Gift Aid Information** (updated 1 May 2016)

### **What is Gift Aid**

If you are a UK taxpayer, then HM Revenue & Customs (HMRC) operates a scheme called **Gift Aid** which allows charities to reclaim your tax on donations you make to them. This includes your sponsorship for this event.

Currently the standard rate of tax is 20% so if you donate £10 from your taxed income, this is treated as if you had donated £12.50 before tax. Pageant is able to claim £2.50 from HMRC, meaning that currently all donations which qualify for Gift Aid are worth 25% more to us.

### **Information about Gift Aid for sponsors**

If you provide your full name, address and postcode, and then tick the '**Gift Aid**' column, you will be agreeing to Pageant claiming Gift Aid on your donation.

- Your name should be the one you use for tax purposes. HMRC require your surname and either your first name or your initials.
- Your address must be that which you use for tax purposes. HMRC need at least a house number and postcode.
- You must make sure that the total amount of Gift Aid which is reclaimed by ALL charities and CASCs you donate to in any tax year does not exceed the amount of tax you pay in that year.  
(CASC means Community Amateur Sports Club)
- VAT and Council Tax do not qualify.
- If you pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all your donations, then it is your responsibility to pay any difference.
- If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

### **Information for the fundraiser**

Please use separate forms if you have more than 15 sponsors. If a sponsor is Gift Aiding their donation, please ensure that they have filled in their full name, address and postcode, and ticked the Gift Aid column. On each form, insert the total amount received from the sponsors on that form and the total for all Gift Aided donations. When you hand over the money to Pageant, please insert the date of the handover on every form and give all the forms to Pageant.

